



Dear Valued Customer,

Security is a top priority for Kodi Collective™ and in an effort to continue to protect our customers from fraud and phishing scams, we want to take this opportunity to remind you that any changes to Kodi Collective's payment procedures will be communicated via:

- 1) A phone call from your Kodi Collective Credit Analyst, Customer Service or Sales Representative notifying you of changes to Kodi Collective's payment procedures; and
- 2) A written instruction that would accompany an expected communication from Kodi Collective such as an invoice or letter of quotation.

If you do not receive **BOTH** verbal and written communication, please confirm our payment procedures with your Kodi Collective Credit Analyst, Customer Service or Sales Representative before remitting payment.

At this time, we are not changing our current payment options or process and have attached our current remittance information for your reference.

If you have any questions, please contact your Kodi Collective Sales or Customer Service Representative or the undersigned at cindy.everett@callkodi.com.

Thank you for being a valued customer of Kodi Collective.

Sincerely,

Cindy Everett
Chief Financial Officer